

### Junk Materials

Some of the art/craft activities at Kindergarten involve the use of junk materials. Donations would be very much appreciated, so please recycle them to us. Materials that are useful include: wrapping paper, silver paper, little boxes, sequins, buttons, shells, ribbon, cards, old hats, shoes, wooden spoons, pots, pans, trays and utensils.

### Kindy Bag

A backpack (or similar) is required for your child's spare clothes, fruit and lunch. Please ensure that your child can easily access its contents.

### Washing Roster

Occasionally, some of the children's painting aprons and several tea towels will be sent home to machine wash. Your assistance is appreciated.

### Health

An attendance roll is marked daily. If your child is unwell keep them at home. Absences must be advised of in writing: you can either SMS the school on 0407 388 021, email or provide a written note to your child's teacher explaining your child's absence. This is part of a whole school policy Kindergarten to Year Six. If you text the school you don't need to provide an absentee note. Most years we have minor epidemics and the following information may be of value.

#### Infectious Diseases

Mumps	Re-admit child on medical certificate from Doctor
Measles	Re-admit child on a medical certificate or at least 7 days from appearance of rash if well.
German Measles	Re-admit when rash has faded.
Chicken Pox	Re-admit when scabs have healed and child has sufficiently recovered.
Impetigo (School Sores)	Exclude from school until effective treatment, given including the proper dressing.
Conjunctivitis	Re-admit when medically controlled. Exclude from school until discharge from eyes has ceased.
Head Lice	Exclude from school until effective treatment has been given and nits removed from hair. (Usual to treat all the family).
Ringworm	Re-admit when lesion has cleared or on advice from Doctor
Influenza	Re-admit on recovery.

Children's illness should be reported as soon as possible and the information above is simply a guideline. Check with your local Doctor if you are unsure of the illness your child has. Please notify the Kindergarten if your child succumbs to any of the above as this assists us in monitoring the other children. If your child is subject to asthma or allergies, please make sure these facts are recorded on their enrolment form. If medical conditions change during the year please inform us or the School Office immediately.

### Medication

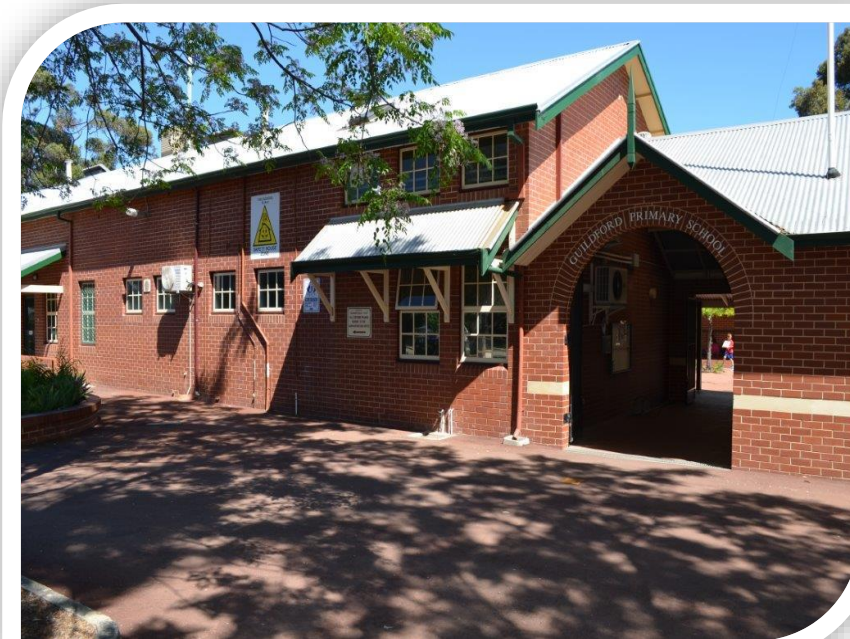
If administration of medication is required, please complete a form which is available from the Guildford Primary School website, School Office or Kindy.

### Records

Please notify Kindy staff and the School Office if your address, phone number or emergency contacts change during the year.



## GUILDFORD PRIMARY SCHOOL KINDERGARTEN INFORMATION BOOKLET 2019



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## Welcome to Guildford Kindergarten

This booklet has been produced for distribution to every family in the Kindergarten. Please keep it for reference, as it should provide answers to most questions parents have about the day to day functioning of the Kindergarten Centre. Our telephone number is 08 9279 3075.

### Staff

Teachers:

**Red Group** - Mrs Johanna Ferguson

**Blue Group** - Ms Carla Hampton

Wednesday – Mrs Kerry Gray

Education Assistant: Mrs Bronwyn Smith

The centre is part of the Guildford Primary School and is therefore the direct responsibility of the Principal.

Principal: Ms Robyn Webster

Deputy Principal: Mrs Alison Foster

The teacher is responsible for preparing the program and for the day to day conduct of the Centre. It is important the queries concerning a child's progress, adjustment or other matters are directed to the teacher.

### 2019 Term Dates for Kindergarten

**Term 1** Monday 4 February - Friday 12 April

**Term 2** Tuesday 30 April – Friday 5 July

**Term 3** Tuesday 23 July - Friday 27 September

**Term 4** Tuesday 15 October - Thursday 19 December



### Session Times

#### Red Group:

Monday and Tuesday 8:50am - 2:50pm  
Wednesday 8:50am – 2.50pm

#### Blue Group:

Wednesday 8.50am - 2:50pm  
Thursday and Friday 8:50am - 2:50pm

### Voluntary School Contributions and Charges

The Voluntary School Contribution for Kindergarten is \$60 per child. All contributions and charges can be paid by cash/cheque (seal money in an envelope and drop into the grey payment box located in the school office), Qkr (phone app, information available at the office) or direct deposit.

Incursion and Excursion costs are extra. These occur several times throughout the year.

### Online Payments

Online Payments:

Name: Guildford Primary School

BSB: 016255 ACC: 340956308

Ref: Family name and Group

Example: Hampton K Blue



You are able to pay for more than one child or more than one item in a transaction. There is no need to make individual payments on the same day.

### Aims

The Guildford Kindergarten Education program aims to assist the children to further develop self-help, social, oral language, literacy and numeracy concepts, cognitive and physical skills and understandings and values, appropriate to their level of development.

For example, each child is able to:

- Gain confidence and develop independence
- Share and take turns
- Interact effectively in small and large groups
- Learn simple rules and routines
- Investigate and inquire about the world around them
- Accept responsibility for own actions
- Make decisions and solve problems



### Parent Involvement

Parents are encouraged to provide support as parent helpers during the sessions, and as participants at parent group meetings, outings and specials events. Parents, your many abilities and talents have a place here, so feel free to offer your skills. Whilst on parent roster, it would be appreciated if younger siblings could be cared for to enable you to spend 'special time' with your Kindy child.

### Birthdays

We love to celebrate birthdays. A simple cake or cupcakes (nut free) are all that is needed and parents are welcome of course. Please advise staff of any religious beliefs or intolerances/allergies regarding celebrations and foods.

### Clothing

Children should wear clothing which is name labelled, comfortable and suitable for climbing, painting, gluing, sand play etc. To assist with self-help skills it would be appreciated if your child could wear shoes or sandals that are easy for them to take off and put on at the end of the session. Spare clothes are to be kept in their bag in case of accidents.

### Fruit/Water Bottle

Each Kindergarten session involves a mid morning shared 'fruit time.' Please send along 1 piece of fruit with your child. Instead of fruit you may wish to send vegetable sticks, dried fruit, cheese or crackers. Please no nuts. A name labelled drink bottle is also required and is kept on the drink trolley. Water only please.

### Toys

Please do not allow toys from home to be brought to Kindy.

### Hat

Please send your child with a hat at the beginning of the school year. This hat will be left in their work box to be available to wear during all school terms. Please label the hat. The hat will be sent home at the end of each term to be washed.